

THE HONG KONG CHAPTER OF IFMA NETWORKING BREAKFAST

Boiler Room to Board Room, FM Reporting

Friday 22 January 2010



Facility management, once confined to boiler rooms and janitors cupboards, is given growing recognition as a profession moving closer to the board room, where it can achieve strategic benefits for the company. Succinct and to-the-point reporting to the board is essential to consolidating this position.

Do you understand the language of the board room? Is your financial reporting understood by the CFO and does it provide the specific information he needs? If not then don't expect to be invited back in the future.

Make sure of your position at the board room table by attending this informative discussion of how to report to your senior management.

Item	YPI	Actual	Provision	Revenue	Costs	Profit	Actual vs Budget
Boiler Room	100	100	100	100	100	0	0
Janitors	100	100	100	100	100	0	0
Board Room	100	100	100	100	100	0	0
Office	100	100	100	100	100	0	0
Facilities	100	100	100	100	100	0	0
Other	100	100	100	100	100	0	0
Total	500	500	500	500	500	0	0

Graham Tier is the Property Operations and Maintenance Manager for the Hong Kong Jockey, where he reports regularly to the HKJC board on matters related to the 9 million sq ft of residential, commercial and recreational facilities he manages. In 2009 Graham received the Excellence in Facility Management Award from RFP Magazine, an annual award rapidly achieving prominence in Asia. He is also a regular speaker on best FM practices and other FM issues.



Grant Kennedy is a proven Programme & Project Manager and leader of the EC Harris Group Asset Strategy Team with extensive Asset Strategy, Supply Chain and Transformational Change experience. One of his many tasks has been to implement an MI (management information) and performance management regime for a major Hong Kong based integrated bank, covering the whole of their estate, project management and FM. This included KPI creation, design and performance managements.



EVENT DETAILS

DATE: 22 January 2010 (Friday)

TIME: 08:00 - 09:00

VENUE: Dot Cod Seafood Restaurant & Oyster Bar
B4 Basement, Prince's Building, 10 Chater Road, Central

LANGUAGE: English

CHARGE: HK\$100 for IFMA Member
HK\$150 for Non-Member

ENQUIRIES: Joanne Ng, Chapter Administrator
Tel: (852) 2512 0111

CPD Available for collection at the end of visit
CERTIFICATION: (1 CPD Hours)

CONDITIONS: Please issue a cheque payable to "International Facility Management Association Hong Kong Chapter" and mail this to The Hong Kong Chapter of IFMA, Rm 1301, 13/F, Leighton Centre, 77 Leighton Road, Causeway Bay, Hong Kong.

REGISTRATION

Please complete the form below and return it to the Chapter Administrator by fax: (852) 2512 0555 or via email: hk-ifma.administrator@ifma.org.hk Alternatively, you may visit our URL <http://www.ifma.org.hk/events.html> for on-line registration.

Name: (Mr/Mrs/Ms) _____
(Please fill in BLOCK Letters)

Company: _____

Position: _____

Office No.: _____

Mobile No.: _____

Email: _____

Membership: IFMA / non-member

Membership no. _____

This is a 1 hour CPD event.
Please tick if you require a CPD Certificate.