



**IFMA**  
The Hong Kong Chapter of IFMA

# CHAPTER NETWORK BREAKFAST

## 20 JULY 2007

### LIFT MAINTENANCE AND INSPECTIONS

*Why do we need to appoint another third party if we have a contract with a local lift company to do lift maintenance.*

Elevator is life safety critical equipment and a long term investment. It represents a major capital expenditure which, over the years should not be allowed to deteriorate more rapidly due to cheap maintenance contracts or poor maintenance. It's always the role & responsibility of facility managers, property managers, technical managers and building engineer to ensure the equipment is running safely and the contractual requirements between the service providers is being complied with.

By attending this talk you will be able to: -

- Understand why conducting independent audits are beneficial to property owners and tenants.
- Ensure your service provide not only comply with the safety requirement but also the contractual requirement. I.e., get what you are paying for the maintenance contract
- How to conduct risk and hazard analysis
- Learn the difference between eligibility and suitability.
- Understand the duty and responsibility of the property owners and tenants.

Identify a list of maintenance items and possible defects.

#### Mr. Hank Ter Horst

*Mr. Hank Ter Horst is the Director of Elevator Inspection and Testing Services Pty Ltd. He has been in the lift industry for 43 years and had working experiences in regional management positions; lift consulting; government lift inspector; health and safety management; maintenance, installation modernization and repair mechanic.*

#### EVENT DETAILS

**Date:** 20<sup>th</sup> July 2007 (Friday) **Time:** 8:00 – 9:30

**Venue:** Dot.Cod Seafood Restaurant & Oyster Bar, B4 Basement, Prince's Building, 10 Chater Road, Central

**Charges:** HK\$100 for chapter members  
HK\$150 for non-members and guests **Language:** English

**Register:** Online at <http://www.ifma.org.hk/events> or complete and Fax the form below to the Administrator

**Enquiries:** Ken Lee, Chapter Administrator **Tel:** 2824 8968 **Fax:** 2510 7017

**Conditions** Places for the events are limited and you are recommended to make an advance booking.  
Payment can be made by cash or cheque on the door. Please make crossed cheques payable to "International Facility Management Association Hong Kong Chapter"  
Cancellations must be made a minimum of 48 hours prior to the event. Full price will be charged for late cancellation

#### APPLICATION FORM

I wish to attend the Hong Kong Chapter Breakfast Event on 20<sup>th</sup> July 2007

Name: \_\_\_\_\_ Title \_\_\_\_\_

Company \_\_\_\_\_

Contact Details: E-mail: \_\_\_\_\_ Office Tel: \_\_\_\_\_  
Mobile: \_\_\_\_\_

HK Chapter Member Yes No Member No. \_\_\_\_\_